

Ess Lake Association Board of Directors Meeting

Minutes July 24, 2021

Call to Order: The meeting was called to order at 10:03 am at Cheryl Leach's house. Board members present: Mark Pollard, Sharon Quist, Cheryl Leach, Aimee Smith, Shirley Daugherty, and Jim Badour.

Meeting Minutes Review: The minutes of the board meeting of June 19, 2021 were reviewed, with a first motion for approval with corrections being made by Cheryl Leach with a second motion from Sharon Quist, all were in favor. The minutes of the Annual meeting of July 3, 2021 were reviewed, with a first motion for approval with corrections being made by Sharon Quist with a second motion from Cheryl Leach, all were in favor. The minutes of the board meeting of July 3, 2021 were reviewed, with a first motion for approval with corrections being made by Sharon Quist with a second motion from Shirley Daugherty, all were in favor.

Treasurer's Report: The treasurer's report as of June 4, 2021 was submitted by Sharon Quist. There are 6 outstanding dues currently. Leins will be assessed soon. A first motion for approval of the report was made by Jim Badour with a second motion by Aimee Smith, all were in favor.

Additions to the Agenda: Lot 21, Long Lake Family Joining Ess Lake Association, Lot 41 Cinder Blocks, Final Plans for lot 67, Gift from Pickle Ball Committee

Bills for Approval: No bills to approve.

Public Comment: None

Old Business:

- **Website:** Discussed using Zelle for members to be able to send their Dues in to Ess Lake Association. This has been tabled until January due to the current bank name change. Website has been updated.
- **Tennis Courts Signage:** Aimee has the sign and it will be installed tomorrow. Note to members to keep the tennis court gate closed due to the geese wandering in to this area.
- **Lot #115 Legal Issue:** There is a write up and request for summary judgement that has been sent to the judge. The board has requested that Mark ask the attorney to request that the court & legal fees for the association be paid by the lot owner. The judge will send the write up to the lot owner's attorney. The hearing has been set for August 9th, with the hope that the association will have a judgement that day. Mark also followed up with the township supervisor to see if their attorney has sent a letter to the resident about the violation.
- **Canal Update:**
 - **Duck Weed Treatment:** The canal did get treated and it is working. There will be another application in 28 days.
 - **Mouth of Canal:** Mark will start working on updating the permit to change it to installing a seawall and riprap. The seawall will be 5' long on Ess Lake, then extend 50' along the canal, with 10' of Rip Rap.
- **Status of building projects:**
 - Lot # 94: This project is almost complete.
 - Lot# 131: This lot has been sold as of yesterday.
 - Lot # 67: A letter will be drafted to let the owner know that the association can inspect the project at any time during construct, that there is a time limit of 15 months to complete the project, and that final prints still need to be submitted to the board as promised by the owner.
 - Lot #30: The garage is up and the siding is on order.
 - Lot #204: This property was bought on land contract, but did not work out. The current person living there will move out soon and another person will move in. Mark has written a letter and will send it out soon.
 - Lot #22: The motor home has been moved from the road.

- Lot # 107: There has been a tent up this summer. Mark will talk with them about the violation.

New Business:

- **Goals:**
 - Bylaw Revisions: Need to get going on updating the Bylaws again. Will look at forming a Adhoc committee to review the Bylaws. Will post on the Website that this committee will form in January and that we need members to form the committee.
 - Norway Court Tree Clean up: Will gather quotes for this project to see where it will fit into the budget.
- **Budget:** Cheryl Leach presented the budget to the board. A first motion was made to approve the budget with changes by Aimee Smith, with a second motion from Shirley Daugherty, all approved this motion.
- **2021-2022 Security Approval:** A motion was made to approve John Quist as security for the upcoming winter season. A first motion for approval was made by Cheryl Leach, with a second motion from Jim Badour, all approved, with Sharon Quist abstaining from the vote.
- **Committees:**
 - Garage Sale Committee: Due to very few members participating, a committee will not be formed at this time.
 - 4th of July Activities: A request for committee members will be made in the newsletter, on the website, and by email to help organize these activities.
 - Building Committee: Most projects will be approved by the whole Association Board.
 - Fishing Committee: a suggestion was made to put together committee descriptions so that members know what to expect. Once complete, we will ask for members to join the various committees.

Additions to the Agenda:

- **Lot 21:** It has been requested that the shed on this lot needs to be addressed. Mark will put together a letter to the resident to let them know that the shed is in violation of the Bylaws. This will be addressed with the new owners.
- **Long Lake License/Member:** The written license that was drafted has been approved to issue to the Long Lake Resident to utilized Ess Lake Association areas as well as pay annual dues. A first motion for approval to send to the resident for signature was made by Cheryl Leach, with a second motion from Sharon Quist, the remaining members approved except for Shirley Daugherty and Mark Pollard.
- **Lot #41:** There are a number of concrete cinder blocks along the edge of the water. Mark will send a letter to the resident about the violation.
- **Lot #67:** See above
- **Sign at Tennis Court:** A sign has been put up at the tennis court as a gift from the Pickle Ball Group. A first motion to accept the sign from the Pickle Ball Group and to send a thank you letter was made by Cheryl Leach, with a second motion from Jim Badour, all approved this motion.
- **Board Meeting Dates:** The following will be the dates for board meetings for 2021 – 2022: 10/23/21, 1/22/2022, 4/30/2022, 6/18/2022. These will be posted on the website with a starting time of 10am. Locations to be determined.

The next meeting will be on 10/23/21. The meeting was adjourned at 12:15 pm.

Written and submitted by Jim Badour

Signed _____

