

Ess Lake Owners' Association Board Meeting

10/22/2016

**Call to Order:** Meeting called to order at 10:00am at Mark Pollard's house. Board Members present: Mark Pollard, Sharon Quist, Shirley Daugherty, Vicki LeBarre, Ted Campbell, Jim Badour and Aimee Smith.

**Meeting Minutes Review:** The board meeting minutes from 7/30/16 were reviewed. A first motion for approval was made by Ted Campbell with a second motion from Shirley Daugherty, all were in favor.

**Treasurer's Report:** The treasurer's report dated 07/30/16 – 9/30/16 was submitted by Sharon Quist. It is attached. A first motion was made by Jim Badour to accept this report, a second motion was made by Vicki LeBarre, all were in favor.

**Agenda Additions:** Bank CD, Directories, and Mark's retaining wall.

**Public Comment:** No Association Members present.

**Issues:**

- **Pay Bills:** Two signs were bought for \$53.91 to be used at the sand lot to help prevent the dumping. A motion was made by Sharon Quist to approve this expenditure, a second motion was made by Shirley Daugherty, one member abstained from the vote, but all others were in favor. Insurance for the Association was due to be paid in the amount of \$825.00. A motion was made by Ted Campbell to approve this expenditure, a second motion was made by Vicki LeBarre, all were in favor.
- **Liens:** One lien was removed from one property. Another property recently sold without the 2016 dues being paid. Sharon has sent the new owners a letter stating that these dues were owed. Sharon to follow up with the title company to see if these dues were collected during that property closing. There are about \$1202.00 in dues that are outstanding.
- **Publishing Bylaws and Restrictions – Update:** Referred to the By-Laws committee.
- **Outlot "C":** Mark has put up all of the signs at the Long Lake outlot. He has also removed the "No Wheeled" vehicles sign. Shirley has removed two of the picnic tables. Jim to stand the other table up at the other outlot against a tree.
- **Sand Lot:** Mark to put the signs up for No Trespassing and No Dumping. A first motion was made by Sharon Quist post these signs, a second motion was made by Jim Badour, all were in favor. Appledinger will be hired to remove the stumps.
- **Running a Business – VBRO (Restriction Issue):** Mark Pollard has suggested that this issue be taken up by the By-Laws Committee and to come back with recommendations to the Board. It is the consensus of the Board to accept this suggestion, so this itme will be taken up by that committee.
- **Restriction Review Committee:**
  - **Approval for Establishment:** Mark Pollard has ask for the establishment of a committee to review all the Restrictions & By-Laws of the Ess Lake Association. See Attachments. A first motion for the establishment of this committee was made by Sharon Quist, with a second motion from Shirley Daughtery, all remaining members were in favor of this motion.
  - **Committee Members:** Volunteers signed up for this committee at the annual meeting. Mark Pollard suggested that the committee be made up of the following members from the association: Mark Pollard, Sharon Quist, Ted Campbell, Ed Campbell, Cheryl Leach, Ed LaFramboise and Geoff Denstaedt. A first motion was made to accept this committee by Jim Badour, with a second motion from Shirley Daugherty, all remaining members were in favor of this motion.
  - **Committees Charge:** Cheryl Leech presented the initial draft of what will be sent out to the membership to ask for changes to the Bylaws.
- **Committee Assignments:**

- **Building and Tree Committee:** Dave & Debbie Shawdash have asked permission to remove a tree from their lot. A first motion was made by Sharon Quist for the removal of this tree with a second by Ted Campbell, all were in favor. Mark Pollard asked permission to build a retaining wall to help shed the flow of water that his lot gets from the road. This will help divert the water flow around his house. A first motion was made by Sharon Quist to allow the retaining wall to be built with a second by Shirley Daugherty, all were in favor with one member abstaining from the vote. Mark has obtained a letter from the new owner of lot 187 asking for permission to put in a driveway, put up a fence at the corner of the state land, to clear brush, and to remove two trees that are near Ess Lake. A first motion was made by Sharon Quist to allow these items with a second by Jim Badour, all were in favor.
- **Letters to Members for Building Permissions:** There are two outstanding letters that were written, but no plans were submitted for these buildings yet. Mark to follow up with these owners.
- **Fishing Committee:** Nothing new to report.
- **Added Agenda Items:**
  - **CD Expiring:** This will be expiring soon. Sharon Quist has received information for a 23 month CD at 1.34% and a 59 month CD at 1.59%. A first motion was made to allow our treasurer Sharon Quist to renew the current CD into another CD up to 24 months and up to the amount of \$5,000.00 by Jim Badour, with the second motion for approval by Amiee Smith, all were in favor of this motion.
  - **Directories:** Sharon Quist has put together the approximate cost to mail out these along with the minutes and newsletter in January. The Tribune in Atlanta for about 5 copies back to back will charge \$85.00 total for enough copies to be made for all association members. Postage for this will run about \$1.78 for each mailing for about 126 association members. We would also need envelopes for about \$14.86 and labels for the envelopes.
- **New Business:**
  - **Allband Communications:** Long Lake & Avalon Lake Associations have asked the Ess Lake Association join them in encouraging Allband to bring internet services to our subdivisions. We will need to find out how many members are interested in this service. Jim will put something together on this.
  - **Condition of lot #56:** Vicki has reported that this has not improved. She will follow up with the township ordinances. Mark has asked that Vicki put together a list of grievances to present to the owners in a letter.
  - **Security Patrol:** Mark Pollard has asked that John Quist continue with this service for this year. A first motion was made by Ted Campbell to keep John as the security patrol with a second by Shirley Daugherty, all were in favor with one member opposing this motion.
  - **Resignation:** Vicki LeBarre has turned in her resignation from the Board of Directors at the conclusion of this Board meeting. According to our By-Laws, she will not be replaced by another member.

The meeting was adjourned at 11:40am.

Written and submitted by Jim Badour

Signed \_\_\_\_\_

Jim Badour, Secretary