

Ess Lake Association Board of Directors Meeting – Minutes

Date: July 26, 2025 Time: 10:00 am

- Call to Order
 - Meeting was called to order at 10:00am.
 - The following board members were present:
 - Cheryl Leach
 - Mark Pollard
 - Ilze Liepa
 - Sharon Quist
 - Jim Badour
 - Aimee Smith
 - Cheryl Perrigo
 - Cheryl Leach welcomed new board members Ilze Liepa and Cheryl Perrigo
- Approval of Prior Minutes - The minutes from the following meetings were approved. They will be posted on the Association Website.
 - June 21, 2025 Board meeting
 - Motion to approve: Mark Pollard
 - 2nd: Sharon Quist
 - Approval: All board members
 - July 5, 2025 Annual Association Meeting
 - Motion to approve: Mark Pollard
 - 2nd: Sharon Quist
 - Approval: All board members
 - July 5, 2025 Board Meeting
 - Motion to approve: Sharon Quist
 - 2nd: Mark Pollard
 - Approval: All board members
- Approval of Agenda - Agenda was approved with 2 items added
 - i. Tree Removal Approval
 - ii. Disaster Relief assistance
 - Motion to approve: Jim Badour
 - 2nd: Mark Pollard
 - Approval: All board members
- Call to the Public: None in attendance
- Officer Reports: President - Cheryl Leach
 - Preliminary Board Goals for 2025-2026 were presented, updated, and incremental items added. The final list of goals was approved and will be available on the association website.
 - Motion to approve: Jim Badour
 - 2nd: Cheryl Perrigo
 - Approval: All board members

- Budget proposal for 2025-2026 was presented, discussed and approved. A donation has been received for the pickleball fund; therefore, a pickleball fund line item has been added and the account has been created. The approved budget will be available on the association website.
 - Motion to approve: Aimee Smith
 - 2nd: Mark Pollard
 - Approval: All board members
- Officer Reports: Treasurer - Sharon Quist
 - July 5-26, 2025 Financial Summary Report was reviewed and approved as presented. The financial summary will be available on the association website.
 - Motion to approve: Jim Badour
 - 2nd: Cheryl Perrigo
 - Approval: All board members
- Committee Reports:
 - Building Committee: Mark Pollard - No new building requests
 - Correspondence and Website: Jim Badour - Jim will continue to maintain the website. He will add the following:
 - A page that lists all of the special accounts available for donation: Water fund, Legal Fund, Pickleball Fund, Park A (Norway Ct) Tree Cleanup Fund
 - Information on the BAND app. Board agreed that the app can be used for "info only" or duplicate association communication. All official association communication will still be through email.
 - Tennis Court: Aimee Smith
 - Board agreed to include the tennis court under the outlot maintenance committee. Ilze to reach out to the pickleball players to get a main point of contact.
 - Canal and Lake Water: Mark Pollard
 - Committee would like participation from at least one non-canal resident. Mark to reach out to Jon Laskowsky to see if he is interested.
 - Contract has been signed for 3 applications of weed control in the canal (as discussed and approved at the 6/21 board meeting and 7/5 annual meeting). Exact date of first application is unknown, but expected to be quickly upcoming. This application will target both the duckweed and the weed growth on the bottom of the canal.
 - Outlot Maintenance: Ilze Liepa - all on track, no new issues
 - Legal Issues/Insurance Study: Sharon Quist and Cheryl Leach
 - Review of insurance to be carried over as 2025-2026 Board goal.
 - Court ordered removal of one member's VRBO posting has still not occurred. No current action will be taken.
- Old Business:
 - Tallant Garage: building request was approved by the board via email prior to the meeting.
 - Tree Removal on Island: (dead tree in danger of falling across canal) Board agreed to take no immediate action, removal of tree will likely be easier in winter with frozen ground. Review at next meeting.

- Articles of Incorporation (Geoff Denstaedt to complete) - No update. Cheryl Leach to follow up with Geoff.
- Pavilion Repair: Ilze Liepa stated that the volunteer team agreed to wait until after Labor Day to repair the pavilion. Review at next meeting.
- Norway Court Tree Removal: No response from RFP. New fund will be established for donations, once first donation is received.
- Tabled Items: None.
- New Business:
 - 2025-26 Meeting Dates were set. Meetings will be held at 10:00am at the Leach Residence.
 - October 18, 2025
 - January 24, 2026
 - April 25, 2026
 - June 20, 2026
 - Pollard Tree request: Board approved request for tree removal.
 - Motion to approve: Cheryl Perrigo
 - 2nd: Sharon Quist
 - Approval: All board members
 - Disaster Relief
 - Mark Pollard shared info on Disaster Relief Assistance. Residents who sustained losses can begin application for assistance at www.DisasterAssistance.gov, by calling 800-621-FEMA, or through the FEMA app. Jim Badour will also add this info to the website.
- Adjournment - Meeting was adjourned at 11:04am.
- Next meeting will be held on October 18, 2025.

Written and Submitted by Ilze Liepa

Signed

A handwritten signature in black ink, appearing to read 'Ilze Liepa', written over a horizontal line.